

Brooklyn City Council Finance Committee

March 25, 2019 @ 6:30 p.m.

Roll Call

PRESENT: Van Kirk, Paulitzky, Pucci

ABSENT: None

MOTION by Pucci, second by Paulitzky to approve the minutes of March 11, 2019, with a change from Councilwoman Pucci that she had mentioned 'it was demoralizing' in speaking of the advertising on city ice. **VOTE:** Yes: Van Kirk, Paulitzky, Pucci.

Ord. #2019-15, Authorizes the Mayor to enter into a Consulting Services Agreement with McCaulley&Company to provide various services for the City. Mayor Gallagher introduced Justin and Alex from McCaulley. She had written Council a letter explaining this Ord., which is identifying a need in communications – to be more cohesive and concise messages. There will be grant opportunities that they will aid in looking for (big/small). She wants to pursue the digitalization of Council items to continue the records retention process, and this will free up more time for that. –Justin mentioned some recent grants for Lakewood and Brunswick, Mayor Gallagher added they would help her administrative team also with this. Alex said they would work on creating a voice for the community, working with all directors, to help develop stories. Dir. Butler spoke of his highly of Lakewood's experience with them; they have been with Lakewood a little over two years working on projects, and communications for one year. Councilwoman Pucci asked how many hours; Justin said they are on retainer, so not by hours, just working hard to have a positive impact. He added they will be here learning about the city first. Councilwoman Pucci asked if they will do the website too (Mayor said yes), and responding on Facebook. Justin said they will work on tailoring things for the city; Alex added mostly on Mon-Fri, but can schedule weekend posts, and also be reached out to if needed at all times. Councilwoman Pucci suggested at six months to review how it is working out. After further discussion, the Committee and Council were good with this agreement. **MOTION** by Van Kirk, second by Paulitzky to recommend Council adopt. **VOTE:** Yes: Van Kirk, Paulitzky, Pucci.

-Chairman Van Kirk reviewed notifications, in keeping with the current policy: timing pad donations from Hudson Schools worth \$3,000 to be used for swim meets; \$6,900 grant from the Cleveland Foundation for a summer intern who will work in the Bldg. Dept.; and \$26,316 towards body armor for Police officers from the Attorney General's Body Armor Program.

-Request for bid approval for the American Greetings Roadway Extension and Rehab. Lowest and best bid was from Fabrizi Trucking at \$1,108,552, which is 12% below engineer's estimate. Councilwoman Pucci asked if there was a timeline; Dir. Verba said probably mid-May, but he will pass along the construction schedule. **MOTION** by Pucci, second by Van Kirk to recommend Council accept the bid. **VOTE:** Yes: Van Kirk, Paulitzky, Pucci.

Ord. #2019-9, Amends Sect. 351.03 'Prohibiting Standing or Parking Spaces' of Brooklyn Codified Ords. Councilwoman Paulitzky requested this, and hopefully it helps down by the Marquardt Park area. Councilwoman Pucci asked if cars in violation would be towed, and Chief Mielke said no. **MOTION** by Van Kirk, second by Paulitzky to recommend Council adopt. **VOTE:** Yes: Van Kirk, Paulitzky, Pucci.

Ord. #2019-12, Authorize payment to C.W. Courtney Co. of \$130,530 for professional engineering fees relating to the former American Greetings Site Roadway South Project. Mayor Gallagher said it is requested to Medical Mutual that this be adopted by emergency so that the work can get underway and be accessible for their employees. **MOTION** by Pucci, second by Paulitzky to recommend Council adopt. **VOTE:** Yes: Van Kirk, Paulitzky, Pucci.

Ord. #2019-13, Authorizes \$1.420M notes for the Rodoan Rd. Project. Councilwoman Pucci thanked Dir. Raguz for sending the timeline. *2nd Reading*

Ord. #2019-14, Authorizes \$2.1M notes for American Rd. roadway and other improvements to it. *2nd Reading*

Ord. #2019-16, Amends Sect. 351.20, Waivers, of the Codified Ords. The updated fees were gone over. When asked, the Chief noted that changes to this have not been made since 1995, and it was long overdue. *1st Reading*

Dir. Raguz said he received an Inogen update from RITA, and we are owed \$347,000 (\$330,000 from 2018), so this is excellent news. He emailed Council various handouts: one for when and how to do notifications to Council with a summary; and the schedule for the notes.

Mayor Gallagher said RFQs were done for engineer; six applied, and Directors Raguz, Verba and Kulcsar met with five, with it now narrowed down to three. It could be CW Courtney, or it could be a new firm. There was some discussion. Councilwoman Pucci asked if we would keep the same model of pay. Mayor Gallagher said they went over the variations, and there could be swings on amounts of capital projects. Some put increases in after so many years, and there were other differences.

There being no further business, **MOTION** by Van Kirk, second by Pucci to adjourn. **VOTE:** Yes: Van Kirk, Paulitzky, Pucci.

Meeting adjourned.

Mary-Jo Banish, Clerk of Council

Minutes approved: 4.08.19